

Instructions for completing the contract summary template

The service or brand name of the electronic communications service(s) offered shall be immediately above the title "Contract summary". The name of the provider shall immediately follow the name of the electronic communications service(s). The provider may insert its logo to the right of the title "Contract summary". The three introductory sentences form an integral part of the contract summary and shall not be altered.

The name, address and direct contact information of the provider and, if different, the direct contact information for any complaint, shall be included below the name of the provider. The contract summary shall be dated.

In cases where the contract does not include the provision of terminal equipment, the reference to equipment under the heading "Service(s) and equipment" shall be deleted or indicated as not applicable. In cases where the contract does not include an internet access service, the section on the "Speed of the internet access service and remedies" shall be deleted or indicated as not applicable. In cases where no other information is provided, the section "Other relevant information" shall be deleted or indicated as not applicable.

Italic type font is used in Part A to illustrate that the abovementioned headings and related information are not mandatory in all circumstances. The square brackets used in Part A shall be replaced with the required information.

Section "Services and equipment"

Description of the main characteristics of the electronic communications service(s), for example, fixed voice telephony, mobile voice telephony, mobile internet access, fixed internet access, transmission service for TV-broadcasting or number-independent interpersonal communications services shall be included. For bundles pursuant to Article 107 of Directive (EU) 2018/1972, also the type of terminal equipment, and services, such as for example TV packages, video-on-demand or other media services shall be described, where applicable. For transmission services for TV-broadcasting and for bundles including such services, the types of TV packages offered may be described where it is not possible to list all the channels included in the package. For bundles, the services shall be listed in the order mentioned in this paragraph. The description shall include, where applicable, the volume or quantity for calls, messages and data and the roaming fair use policy applied by the provider.

Section "Speeds of the internet service and remedies"

Where the service includes internet access, a summary of the information required pursuant to points (d) and (e) of Article 4(1) of Regulation (EU) 2015/2120 shall be included. For fixed internet access service the minimum, normally available and maximum download and upload speed and for mobile internet access service the estimated maximum download and upload speed shall be included. A summary of the remedies available to the consumer in accordance with national law in the event of continuous or regularly recurring discrepancy between the actual performance of the internet access service regarding speed or other quality of service parameters and the performance indicated in the contract shall be described.

Section "Price"

For electronic communications services provided for direct monetary payment, this section shall include the prices for activating the service and recurring or consumption-related charges.

For subscription contracts, the recurring price, inclusive of taxes, per billing period and, if the billing period is other than monthly, also per month shall be included. Any additional fixed prices such as for activating the service, and, where applicable, the price of equipment shall be indicated, as well as any time-limited discounts, where applicable.

Where applicable, consumption-related charges, which will apply after the volumes included in the recurring price have been exceeded, shall be indicated in the contract summary. Where applicable, information about tariffs for additional services not included in the recurring prices shall be indicated to be available separately.

Where the service is provided without a direct monetary payment but subject to certain obligations on users as a condition of service, that shall be indicated.

Section "Duration, renewal and termination"

The information on the duration of the contract in months and the main conditions for its renewal and termination due to the end of the contract duration and to early termination, where applicable, shall be included in the contract summary. Fees due on early termination, including information on unlocking the terminal equipment shall be included. This information will be without prejudice to other grounds for termination provided by Union or national law such as in the event of a lack of conformity with the contract.

Section "Features for end-users with disabilities"

Information on the main products and services for end-users with disabilities shall be included. This may include, where available, at least real-time text, total conversation, relay services, accessible emergency communications, specialised equipment, special tariffs and accessible information. Where applicable, details can be indicated to be available separately.

Section "Other relevant information"

Any additional information required by Union or national law before a consumer is bound by a contract or any corresponding offer can be included by the providers.